***Waste Reduction and Recycling Act 2011***

Approval of waste as exempt waste – Community events for remediation of litter or illegal dumping

This form must be used for making an application to the chief executive1 for approval of waste as exempt waste under section 28 of the Waste Reduction and Recycling Act 2011 (the Act).

Under section 29 of the Act the chief executive may require additional information or documents to be given. Should this be the case, the department will send the applicant an information notice requesting that information or documents be given by a stated date. Under the Act, failure to provide the requested additional information by the stated date will result in the application being taken to be withdrawn unless an extension of time is agreed upon.

*When completing this form, it is recommended that applicants read the information regarding exempt waste applications and the waste levy on the Queensland Government’s website at www.qld.gov.au/wastedisposallevy. This information will assist the applicant in identifying any fees and supporting information that may be needed for the application.*

1. **Applicant details**

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| NAME OF COMPANY/ORGANISATION/PERSON       |
| TRADING NAME (if applicable)      |
| ABN/ACN (if applicable)       |
| CHIEF EXECUTIVE OF COMPANY/ORGANISATION/PERSON (if applicable)      |
| REGISTERED OFFICE ADDRESS (not a post office box)      |
| SUBURB       | POSTCODE       |
| POSTAL ADDRESS (if different from above)      |
| SUBURB       | POSTCODE       |
| OFFICE MAIN PHONE       |
| EMAIL OF ENTITY (if applicable)       |
| CONTACT PERSON FOR APPLICATION      |
| POSITION       |
| PHONE       | MOBILE       |
| EMAIL       |

How would you like to receive correspondence from the department?

|  |  |
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| [ ]  To your nominated email addresses above | [ ]  Mailed to your postal address above |

1. **Eligibility criteria**

Does the application relate to waste collected during an organised community event for the clean-up of littering or illegal dumping? *<NOTE: If you answer ‘No’ to this question, please do not continue with the application. If you have any questions when completing this section, contact the department on the contact details at the end of this form.>*

[ ]  Yes [ ]  No

Please provide details of the event, including:

* the name of the event;
* the timing of the event, i.e. is the clean-up a one-off event, a recurring event, or something occurring on an on-going basis; and
* the location/s of the waste collection/s.

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Please indicate if further supporting information has been attached. [ ]

1. **Community event details**

Please indicate which of the following applies:

[ ]  This application is being made for a community event conducted by one community group (e.g. community local creek clean up).

[ ]  This application is being made for a large community event over a number of locations or for a number of community groups. If this applies, please provide an attachment to this application that includes details of each community group in charge of a particular area and contact details for each community group (i.e. name of community group, location each group is collecting litter or illegal dumping, name and phone number of contact person for each group).

1. **Waste disposal details**

Please indicate the waste disposal site/s, including site name and address, where the waste will be disposed. If the application is seeking approval for waste disposal sites Statewide, please state this below and provide reasoning why.

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Please indicate if further supporting information has been attached. [ ]

Please provide details of how the waste will be delivered to the waste disposal site. Please include the following information:

* the names of any persons/companies intended to transport the waste to a waste disposal site/s;
* where the entity is using its own vehicles (including trailers) for transporting the waste to a waste disposal site/s, please include the registration numbers of the vehicles; and
* where the entity contracts another business to transport waste to a waste disposal site/s, please include the name and ABN/ACN of the business.

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Exemption period sought: *<NOTE: The period of approval cannot be more than three years.>*

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| --- | --- |
| FROM: (DD/MM/YYYY)      | TO: (DD/MM/YYYY)      |

Quantity of waste in tonnes requested to be exempt waste over the exemption period (this should be an estimate of the amount anticipated to be collected): *<NOTE: This will be used to set the maximum amount of exempt waste approved over the exemption period.>*

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| QUANTITY (PLEASE INCLUDE HOW THE QUANTITY WAS ESTIMATED OR ARRIVED AT.)      |

1. **Declaration**

*<NOTE: This section is to be completed by the applicant where the application is made by an individual. Where the application is being made by an entity, this section is to be completed by the person authorised to sign this application on behalf of the entity. If you have provided false or misleading information in this application you may be liable for prosecution under the Act.>*

* I declare that the information I have provided is true and correct.
* I understand that it is an offence under the *Waste Reduction and Recycling Act 2011* to give information that I know is false, misleading or incomplete.
* I acknowledge that the chief executive may cancel or amend an approved waste levy exemption in accordance with s34 of the *Waste Reduction and Recycling Act 2011*. This includes where granting of the approval was based on incorrect information, where the original circumstances to the granting of the approval have changed and where the approval has not been complied with.

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| FULL NAME      | POSITION      |
| SIGNATURE | DATE      |

1. **Applicant checklist**

[ ]  Application form completed and signed.

[ ]  Fees paid or enclosed (if applicable). *<NOTE: there is no fee applicable to this application.>*

[ ]  Supporting information attached (if applicable).

**Please submit this completed application form and supporting information to:**

**Email: wastelevyapps@des.qld.gov.au**

The email subject line should state ‘Exempt waste application – community events for remediation of litter or illegal dumping’. The file size limit for submission via email is 20MB. Any submission via email which exceeds 20MB will need to be broken down into separate emails, with each email subject line clearly stating ‘Part X of X’ (e.g. Part 1 of 2).

If needed, please contact Levy Services at wastelevyapps@des.qld.gov.au

**Privacy statement**

The Department of Environment, Science and Innovation is committed to protecting the privacy, accuracy and security of your personal information in accordance with the *Information Privacy Act 2009*. The department is collecting your personal information in this form in order to determine what information is available and respond to your request. The information will only be accessed by authorised employees within the department. Your information will not be given to any other person or agency unless you have given us permission or we are authorised or required by law. All information supplied on this form may be disclosed publicly in accordance with the *Right to Information Act 2009* and *Evidence Act 1977*. For queries about privacy matters email: privacy@des.qld.gov.au or telephone: 13 74 68.