Application Form

*Environmental Protection Act 1994*

Application for a temporary emissions licence

This approved form is to be used by an approval holder to apply for a temporary emissions license (TEL) under s.357B of the Environmental Protection Act 1994 (EP Act).

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| **IMPORTANT**: Did you know you can now make an online application for a TEL for quicker lodgement go to the Business Queensland website [www.business.qld.gov.au](http://www.business.qld.gov.au) | |
| **OFFICIAL USE ONLY**  DATE RECEIVED   |  |  |  | | --- | --- | --- | |  |  |  |   FILE REF   |  | | --- | |  |   PROJECT REF   |  | | --- | |  |   COMPLETE FORM CORRECT AA  COMPLETE FEE  Administering district   |  | | --- | |  |   ENTERED BY [SIGNATURE]   |  | | --- | |  |   DATE   |  |  |  | | --- | --- | --- | |  |  |  |   **GUIDE**  The approval number and details may be found on the existing approval or quoted in other correspondence received from the administering authority.  If more space is required for any responses, please attach additional information as a separate page. | **Application details**   1. **Approval type and number**   The type of approval this application relates to is:  Environmental authority  Transitional environmental program.   |  |  | | --- | --- | | APPROVAL NUMBER | | | APPROVAL HOLDERS’ NAMES | | | **Agent details**  If there is an agent (e.g. a consultant) managing this application, provide details below. If this is completed then the agent’s address will be the service address for correspondence relating to this application. | | | INDIVIDUAL OR BUSINESS NAME (INCLUDE TRADING NAME IF RELEVANT) | | | RESIDENTIAL ADDRESS OR REGISTERED BUSINESS ADDRESS (NOT A POST OFFICE BOX ADDRESS) | | | POSTAL ADDRESS (IF DIFFERENT FROM ABOVE) | | | CONTACT PERSON | | | PHONE | EMAIL | | |
| **Question 2**  List condition number/s and condition description that cannot be complied with.  An applicable event is an event or series of events, either natural or caused by sabotage, that was not foreseen (or was foreseen but, because of a low probability or occurring, it was not considered reasonable to impose a condition on the environmental authority or transitional environmental program to deal with the event or series of events). | 1. **List which condition/s of the approval cannot be complied with as a result of the applicable event**  |  |  | | --- | --- | | Condition(s): | | | If you require additional space, please attach a separate sheet with this application. | | | Tick to indicate attachments: |  | | |
| **Question 3**  For mining related activities where the Mining Registrar has issued a project number, provide that number. | 1. **Mining project details** (where applicable)  |  | | --- | | Project number (where issued): | | Project name (where applicable): | | Tenement type and number (e.g. ml1234) (where applicable): | | |
| **Question 4**  Please provide supporting information to allow the administering authority to decide the application.  If details are to be included in attachments to this form please include identifying description, e.g. title, of attachments here. | 1. **Outline what information has been provided in support of the release of contaminants above that conditioned in the approval.**  |  |  | | --- | --- | | Details of information: | | | If you require additional space, please attach a separate sheet with this application. | | | Tick to indicate attachments: |  | | |
| **Further information**  The latest version of this publication and other publications referenced in this document can be found at [**www.qld.gov.au**](http://www.qld.gov.au) using the relevant publication number as a search term or by contacting Permit and Licence Management.  Where there is more than one approval holder, this declaration is to be signed by all holders.  Where the approval holder is a company, this form is to be signed by the authorised person for that company.  **Privacy statement**  The Department of Environment, Science and Innovation (DESI) is committed to protecting the privacy, accuracy and security of your personal information in accordance with the *Information Privacy Act 2009*. The department is collecting your personal information in accordance with sections 357B to 357G of the *Environmental Protection Act 1994* in order to process your application for a temporary emissions licence. The information will only be accessed by authorised employees within the department. Some of this information may be given to the Department of Resources for the purpose of the joint regulation of mining activities. Your information will not be given to any other person or agency unless you have given us permission or we are authorised or required by law. All information supplied on this form may be disclosed publicly in accordance with the *Right to Information Act 2009* and *Evidence Act 1977*.  For information on our commitment to privacy visit <https://www.des.qld.gov.au/help/legal/privacy>. For specific privacy information of enquiries please email: [**privacy@des.qld.gov.au**](mailto:privacy@des.qld.gov.au)or telephone: 13 QGOV (13 74 68). | |  |  | | --- | --- | | **Declaration**  **Note:** If you have not told the truth in this application you may be liable for prosecution under the relevant Acts or Regulations.   * I am the approval holder or authorised agent identified in Question 1. * I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge. * I am aware that under section 480 of the EP Act that it is an offence to give the administering authority or an authorised person a document that contains information that I know, or ought reasonably know, to be false or misleading in a material particular. * I am aware that under section 480A of the EP Act that, if I am required to give a document to the administrating authority, it is an offence to give a document that contains incomplete information in a material particular. * I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977*. * I understand that an incomplete application may be invalid. Invalid applications will be returned without processing and will only be processed if resubmitted with all invalidating issues addressed. | | | APPLICANT’S NAME | | | APPLICANT’S SIGNATURE | | | POSITION OF SIGNATORY | DATE | | JOINT HOLDERS NAME (IF APPLICABLE) | JOINT HOLDERS SIGNATURE (IF APPLICABLE) | | JOINT HOLDERS NAME (IF APPLICABLE) | JOINT HOLDERS SIGNATURE (IF APPLICABLE) | | |

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| **Applicant checklist**  Due to the 24-hour timeframe for deciding a TEL, the normal application process is not followed for a TEL application. A TEL application must not be submitted without first discussing lodgement with DESI staff.  Guidance for completing this form and submitting an application can be found in the Guideline – Temporary emissions licence (available at [www.qld.gov.au](http://www.qld.gov.au/) using the publication number ESR/2015/1724 as a search term). | **Applicant checklist**  Application form(s) completed and signed  and  Please contact applicant for payment of fees by credit card (NOTE: Please do not email your credit card details – A hyperlink will be sent to the applicant to pay securely by credit card via BPOINT).  and  Supporting information or accreditation attached (if applicable) |

**Please submit your completed application to:**

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| **Department of Environment, Science and Innovation (DESI):**   1. During business hours: Email the application to [palm@des.qld.gov.au](mailto:palm@des.qld.gov.au). Note this email address is only monitored during business hours. If you submit an application to this email address outside of business hours (without first consulting with DESI), it will be taken that your application is received at the start of the next business day. 2. Outside business hours: Call 1300 130 372 and select option 2. |
| **Enquiries:**   1. During business hours:    1. If you have the contact details for your local DESI Office, contact that Office; otherwise    2. Call 1300 130 372 and select option 4.  The Permits and Licensing Team will transfer your call to the relevant DESI Office 2. Outside of business hours: call 1300 130 372 and select option 2. |