Application Form

*Environmental Protection Act 1994*

Application to withhold personal information from a public register

This approved form is to be used when requesting that personal information that must be published on a public register under s540(1) and s540A(1) of the Environmental Protection Act 1994 (EP Act) be withheld from the register. Section 542A of the EP Act authorises the Department of Environment, Science and Innovation to withhold information from a public register if it is satisfied that publication of the information would put someone’s personal safety at risk.

**Privacy statement**

The Department of Environment, Science and Innovation is collecting the information on this form to assess if including someone’s personal information in a public register poses a risk to that person’s safety, as provided for in section 542A of the *Environmental Protection Act 1994*. If you nominate an agent to act on your behalf, the information you provide may be disclosed to that agent in the course of assessing if information will be withheld from the register. The personal information you provide will not otherwise be used or disclosed unless authorised or required by law.

**The fields marked with an asterisk \* are mandatory.**

# Applicant details

|  |  |
| --- | --- |
| Name **\***       | Suitable Operator Reference Number \*      |
| Associated organisation name, including any trading name (if relevant)\*       | ABN/ACN (if relevant) \*      |
| Residential or registered business address (not a post office box)**\***      | Phone**\***      |
| Email\*      | [ ]  Indicate if you want to receive correspondence via email |

## Nomination of an agent for this application (applicant contact)

I nominate the below agent to act on my behalf and to receive correspondence relating to this application. All correspondence relating to the application will be directed to the application contact.

|  |
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| Do you want to nominate an agent for this application? \*[ ]  No → Go to *Section 2*[ ]  Yes → Complete the agent’s details below. |
| Name of agent – individual or contact person if agent is an organisation      |
| Organisation name, including trading name if an organisation      | ABN/ACN (if an organisation)      |
| Postal address       | Phone      |
| Email       | [ ]  Indicate if you do not want to receive correspondence via email |

#  Details of the relevant application/document

The table below identifies the relevant documents or applications that are available under the public register. Please identify which of these documents or records you believe may contain your personal information that you are requesting to be withheld.

See the [department’s website](https://www.qld.gov.au/environment/management/licences-permits/public-register) for more guidance on the types of records available on the public register.

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| Type of document or application\* | Reference number (if applicable)\* |
| [ ]  Annual return(s) |       |
| [ ]  Enforcement action |       |
| [ ]  Environmental authority (current, surrendered, suspended or cancelled) |       |
| [ ]  Environmental authority application for public notification |       |
| [ ]  Environmental impact statement (EIS) |       |
| [ ]  Environmental management and contaminated land register |       |
| [ ]  Estimated rehabilitation cost (ERC) decision |       |
| [ ]  Information notices about financial assurance |       |
| [ ]  Plans of operation (PoO) |       |
| [ ]  Progressive rehabilitation and closure plans (PRCP) |       |
| [ ]  Suitable operator (cancelled or suspended) |       |
| [ ]  Suitable operator (current) |       |
| [ ]  Supporting documentation |       |
| [ ]  Temporary emissions licence (TEL) |       |
| [ ]  Please indicate any other document required to be registered under sections 540(1) or 540A(1):       |       |

# Details of the personal information requested for privacy

Please use the box below to explain:

* what personal information, if released, would put your personal safety at risk; and
* the reasons that the release of that information would put your personal safety at risk.

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|       |

# Applicant request and declaration

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| [ ] \* in accordance with section 542A of the *Environmental Protection Act 1994*, I request that personal information identified in *Sections 2 and 3* be withheld from registers mentioned in sections 540(1) or 540A(1) of this Act. |
| [ ] \* I declare that the information provided is true and correct to the best of my knowledge. I understand that it is an offence under section 480 and 480A of *the Environmental Protection Act 1994* to give the administering authority or an authorised person a document containing information that I know is false, misleading or incomplete in a material particular. |
| Applicant’s full name\*      | Applicant’s position\*      |
| Applicant’s signature\* | Date\*      |

**Submit your completed application:**

**via email to** palm@des.qld.gov.au **or:**

|  |  |  |
| --- | --- | --- |
| **Post:**Permit and Licence ManagementDepartment of Environment, Science and InnovationGPO Box 2454BRISBANE QLD 4001 |   | **Further information:**Email: palm@des.qld.gov.auPhone: 1300 130 372 (select option 4) |