**Section 161 – Nature Conservation (Animals) Regulation 2020**

| **Damage mitigation permit (removal and relocation of protected animals)** |
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**Important information for applicants**

Applications can be made using the Department of Environment and Science (the department) digital platform for online services and transactions. In some instances, online licences are granted straight away. Visit <https://www.business.qld.gov.au/running-business/environment/online-services> for more information.

This form is to be used to apply for a damage mitigation permit for the purpose of the removing and relocation of wildlife. A damage mitigation permit (remove and relocation of protected animals) may be granted for a maximum period of three years.

Requested information will enable your application to be processed as prescribed by the *Nature Conservation Act 1992* (the Act) and Nature Conservation (Animals) Regulation 2020 (Animals Regulation)*.* Your application must be assessed, and an authority granted by the chief executive before you can proceed with the proposed activity. **Your application may take up to 40 business days to process.**

Before lodging this application, you should be familiar with the requirements of the Act which is available from the Office of the Queensland Parliamentary Counsel website at <http://www.legislation.qld.gov.au>. If you have queries about how to complete this form correctly or need guidance, please contact Permits and Licensing on **1300 130 372 option 4**.

**Terms and Conditions**

**Permits, licences, and authorities**

Queensland's native wildlife is protected by legislation that aims to conserve biodiversity by protecting native plants and animals and their habitat. All native plants, birds, reptiles, mammals, and amphibians are protected, along with some invertebrates, freshwater fish, the estuary stingray, and the grey nurse shark.

Other aquatic species are protected by the [Department of Agriculture and Fisheries](https://www.daf.qld.gov.au/), the [Great Barrier Reef Marine Park Authority](http://www.gbrmpa.gov.au/) and the Australian Government.

A licensing system helps us protect native wildlife species. By regulating the sustainable taking, keeping, using, or moving of native animals we contribute to the maintenance of viable wild populations of plants and animals.

The type of approval(s) you will need depends upon a number of things, including:

* The nature and purpose of your proposed activity;
* The tenure of the area in which you intend to undertake your activity; and
* The species of wildlife concerned.

To apply for permits:

* within the protected area estate (including nature refuges and special wildlife reserves) as defined in the Act (e.g. national park, national park [Aboriginal land], national park [Torres Strait Island land] etc); or
* within a marine park under the *Marine Parks Act 2004*; or
* within State forest estate under the *Forestry Act 1959* (e.g. state forests and timber reserves).

Please contact the Queensland Parks and Wildlife Service and Partnerships (QPWS&P) at [parkaccess@des.qld.gov.au](mailto:parkaccess@des.qld.gov.au)

Note: Corporations must have an office in Queensland to be eligible to apply for an authority. The *Nature Conservation Act 1992* and the subordinate Nature Conservation Regulations may be found on the Office of the Queensland Parliamentary Counsel website at <http://www.legislation.qld.gov.au>.

**Privacy statement for wildlife permits**

Information you provide, assists the department in administering animals and plant licences, permits and authorities granted under the *Nature Conservation Act 1992*.

Some information may be provided to the Department of Agriculture and Fisheries; Queensland Health; Queensland Police Service and the Australian Defence Force in order to investigate biosecurity or health issues or allegations of unlawful activity.

Some information, where relevant, may also be sent to non-government organisations such as the RSPCA Qld and the Queensland Wildlife Rehabilitation Council for the purpose of improving standards of native animal care.

Personal information in relation to your permit will not be disclosed to any other parties without your consent, unless authorised or required by law.

More information on our commitment to privacy is available on the department’s website at <https://www.des.qld.gov.au/legal/privacy.html>. For specific privacy information or enquiries please email [privacy@des.qld.gov.au](mailto:privacy@des.qld.gov.au).

**Completion of this form**

To enable your application to be processed you must answer all sections and acknowledge you have read the ‘terms and conditions’ by checking the box in section 1.

If you do not complete all sections, sign, and date the application form, your application will be returned to you as an invalid application.

1. **You may only lodge this application if you have accepted the above terms and conditions**

I accept the above terms and conditions.

1. **Applicant information**

A wildlife authority may only be granted to an individual or corporation. A corporation must have an office in Queensland to be eligible to apply for an authority. Please tick the appropriate box:

**An individual** → **Complete** Section 3 **applicant details — then complete sections 5 to 18.**

**An organisation** → **Complete** Section 4 **applicant details — then complete sections 5 to 18.**

1. **Applicant details for an individual**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| TITLE | \*first name | Middle name | \*Surname | \* DATE OF BIRTH |
| Mr  Mrs  Ms  Miss  Other |  |  |  |  |

1. **Applicant details for an organisation**

Organisation type –

Company  Australian registered (foreign) body  Incorporated association

Co-operation  Government  Not for profit organisation

|  |  |  |
| --- | --- | --- |
| \*australian business number | \* business name | |
|  |  | |
| Chief executive OFFICER | | Australian company number / association number |
|  | |  |

1. **Applicant registered / residential address**

|  |  |  |  |
| --- | --- | --- | --- |
| \* RESIDENTIAL ADDRESS (not a post office box) | \* Suburb | \* State | \* POST CODE |
|  |  |  |  |

(WRITE ‘AS ABOVE’’ IF SAME AS registered/RESIDENTIAL ADDRESS)

|  |  |  |  |
| --- | --- | --- | --- |
| POSTAL ADDRESS | Suburb | State | POST CODE |
|  |  |  |  |

1. **Applicant contact details – email and phone contact is mandatory**

|  |  |  |  |
| --- | --- | --- | --- |
| EMAIL address |  | | |
| Phone type  Home phone  Office phone  Mobile phone | | Area code | Phone number (NOTE: 10 digits including area code) |

1. **Permit activity**

**Removal and relocation of protected animals** - This application type provides a mechanism to remove nuisance native wildlife from a property, in a safe and humane manner. The applicant must demonstrate knowledge and experience in the biology and safe handling of wildlife.

1. **Location of the activity**

If your activities are carried out across Queensland, then select 'itinerant'. If you operate in a specific local government area, then select the local government area(s) that are applicable.

(If you require more than one location, attach a separate sheet listing locations)

Itinerant (State of Qld)

|  |
| --- |
| Local government area |
|  |

**OR**

|  |  |
| --- | --- |
| \* Lot number | \* Plan number |
|  |  |

# Have you held this permit previously?

Yes – provide the following information:

|  |  |
| --- | --- |
| Permit number and expiry date: |  |
| Have all ‘return of operations’ due under the above permit been submitted? | Yes  No – STOP – all return of operations must be submitted prior to lodging this application. |

No – for new applicants - please acknowledge the following by checking the box:

I am aware that should this application be approved, I must keep records of wildlife taken on a ‘return of operation’s’ form and submit this to the department every three (3) months duration of the permit, and upon expiry.

Note: Return of operations may be submitted electronically through online services or using the approved return of operations form available on the department’s website at <https://environment.des.qld.gov.au/licences-permits/plants-animals/return-of-operations>

# Do you have experience in damage mitigation permit (removal and relocation of wildlife) activities?

A damage mitigation permit (removal and relocation of wildlife) can only be issued if the applicant is an appropriate person to hold the permit. That is, if the applicant has the ability to carry out activities under the permit in a competent and ethical way. If you do not have any experience, it is recommended that you contact a local damage mitigation permit holder for guidance about possible endorsement under their permit.

Yes – provide experience details in section 11.

No – STOP – Do not proceed if you cannot provide the mandatory required documents below.

1. **To obtain a damage mitigation permit (removal and relocation of wildlife) please provide the following documents with your application.**

Note: You are required to provide a minimum of three (3) documents from the list below regarding your knowledge and experience that demonstrate your skills and ability to carry out this activity.

Course certificate(s) – completion of a training course concerning the keep, relocation and safe handling of relevant wildlife. Examples of training courses may include removal and relation of possums, swooping birds or nuisance birds (e.g. Australian brush turkeys).

Provide details:

|  |  |  |  |
| --- | --- | --- | --- |
| Certificate number | Provider | Expiry date | Certificate attached |
|  |  |  | Yes |
|  |  |  | Yes |
|  |  |  | Yes |

First aid certificate – delivered by a recognised provider. Certificate must be current at date of application.

|  |  |  |  |
| --- | --- | --- | --- |
| Certificate number | Provider | Expiry date | Certificate attached |
|  |  |  | Yes |

A statement outlining your ability to handle wildlife. Include safety procedures you will apply when handling or moving wildlife and access to appropriate equipment to undertake permit activities.

|  |
| --- |
|  |

A statement outlining your wildlife identification skills.

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| --- |
|  |

Resume, including details of qualifications (provided with this application).

1. **Do you intend to remove and relocate reptiles?**

No – go to section 13.

Yes – provide the following documents:

**Mandatory documents**:

First aid certificate – issued by an approved first aid provider. Certificate must be current at date of application.

|  |  |  |  |
| --- | --- | --- | --- |
| Certificate number | Provider | Expiry date | Certificate attached |
|  |  |  | Yes |

**And one (1)** of the following:

Course certificate – demonstrating successful completion of a training course in reptile handling resulting in the minimum competencies being attained:

* competency in the identification, care and safe handling of snakes generally, including large pythons (*Boidae sp*.) and dangerous snakes, and/or
* large (typically over one (1) metre in length) monitors (*Varanus sp*.), including knowledge of their biology and behaviour.

|  |  |  |  |
| --- | --- | --- | --- |
| Certificate number | Provider | Expiry date | Certificate attached |
|  |  |  | Yes |
|  |  |  | Yes |

**Or**

A referee report provided on a properly taken and declared statutory declaration (under the *Oaths Act 1867*) from two (2) suitably skilled and qualified persons:

a suitably skilled and qualified person who can verify that you are competent in the identification, care and safe handling of snakes generally, including large pythons (*Boidae sp*.) and dangerous snakes, and/or large (typically over 1 metre in length) monitors (*Varanus sp*.), including knowledge of their biology and behaviour; **or**

a person who has satisfactorily and continuously held a specialised or advanced licence (a dangerous snake endorsement), for a period of no less than five (5) years.

Note 1: Referees must outline their own experience and/or competency, which they believe enables them to attest to your abilities. Referees should also be able to attest to your knowledge, skills and experience as outlined in the responses supplied within this application form.

Note: 2: An employee of the department cannot be used as a person from whom a statutory declaration may be obtained.

|  |  |  |
| --- | --- | --- |
| Name of referee 1 | Contact details of referee 1 | statutory declaration attached |
|  |  | Yes |
| Name of referee 2 | Contact details of referee 2 | statutory declaration attached |
|  |  | Yes |

1. **Additional supporting documentation**

For any of the activities above, if you believe you have the experience required to carry out the relevant activity but cannot supply the required documentation, please provide further evidence applicable for the activity (e.g. resume, statement of skills, detailed relevant experience, and/or business plan) so that the department may make an assessment based on the information provided.

Provide details (if applicable)

|  |
| --- |
|  |

1. **Wildlife suitability**

During the past three (3) years, have you (or an associate) been convicted of: (i) an offence against the Act; or (ii) an animal welfare offence under the *Animal Care and Protection Act 2001*;or (iii) an offence relating to wildlife against another Act, or an offence, however described, equivalent to an offence mentioned under (i) or (ii) under the law of another State or country?

Yes – an assessment officer will contact you regarding this response.

No

Note: An associate, of a person whose suitability to hold an animal authority is being considered, means –

1. If the person is a corporation – each executive officer of the corporation; or
2. If the person is an individual – another person who –
   1. is, or is intended to be, regularly or usually in charge of the individual’s activity or business, or proposed activity or business, that relates, or is intended to relate, to the authority; or
   2. regularly directs staff for the activity or business in their duties; or
   3. is, or is intended to be, in a position to control or substantially influence the activity or business, or proposed activity or business.
3. **Person in charge**

Details of the person nominated to be in charge of the place(s) where the authorised activity is to be undertaken.

Same as applicant  Alternate person in charge

**Person in charge identity details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| TITLE | \*first name | Middle name | \*Surname | \* DATE OF BIRTH |
|  |  |  |  |  |

**Person in charge residential address**

|  |  |  |  |
| --- | --- | --- | --- |
| \* RESIDENTIAL ADDRESS (not a post office box) | \* Suburb | \* State | \* POST CODE |
|  |  |  |  |

(WRITE ‘AS ABOVE’’ IF SAME AS RESIDENTIAL ADDRESS)

|  |  |  |  |
| --- | --- | --- | --- |
| POSTAL ADDRESS | Suburb | State | POST CODE |
|  |  |  |  |

**Person in charge contact details – email and phone contact is mandatory**

|  |  |  |  |
| --- | --- | --- | --- |
| EMAIL address |  | | |
| Phone type  Home phone  Office phone  Mobile phone | | Area code | Phone number: NOTE: 10 digits (INCLUDING area code) |

1. **Application contact details**

An alternative contact nominated by the legal entity which either has or will submit an application to be assessed by the department. All departmental correspondence relating to the assessment of applications will be directed to the application contact, however, if the application results in the issuing of a relevant authority, the relevant authority will be sent to the customer contact or if nominated, the primary contact.

Same as applicant  Alternate contact details

|  |  |  |  |
| --- | --- | --- | --- |
| \*name or position | \*PRIMARY PHONE. NOTE: 10 digits (INCLUDING area code) | email address | secondary phone |
|  |  |  |  |

1. **Applicant’s signature**

|  |  |
| --- | --- |
| APPLICANT’S NAME |  |
| APPLICANT’S SIGNATURE | DATE |

|  |  |
| --- | --- |
| 1. **Applicant checklist**   All sections on application form completed, signed, and dated.  Supporting information and accreditation attached. | Please return your completed application to:  **Permits and Licensing**  **Department of Environment and Science**  GPO Box 2454  Brisbane  Queensland 4001  Enquiries: **1300 130 372 option 4**  Email: [palm@des.qld.gov.au](mailto:palm@des.qld.gov.au) |