SECTION 7: TRAINING

7.1 OBJECTIVE
The objective Training is to ensure employees are fully competent to maintain and undertake elements of the Environmental Plan.

7.2 REFERENCES
Training Procedure – HR-2-008
Training and Competency Register – HR-2-009

7.3 TRAINING PLAN – ENVIRONMENTAL ISSUES
The Site Manager is responsible for the review and implementation of the training/competency register and training plan.

Staff will be trained in the Company Safety, Health and Environment Policy to increase awareness in environmental issues that may occur on site. During this training, all employees, where relevant to their work area, will be made aware of the following:

- Use of water truck for dust reduction when required.
- Covering loads as required.
- Design/management of stockpiles to emit little or no wind borne dust.
- Maintenance of site roads and drainage systems.
- Management of sediment collection.
- Promoting a working knowledge of the site drainage system design.
- Recognising and reporting any drainage issues to the relevant appointed person.
- Reporting any complaints on environmental issues to the relevant appointed person.
- Understanding the importance of monitoring and maintaining data and the relevance of the data, maximum allowable limits and detection limits and how it relates to their work areas.
- All site works to be approved by an authorised person.

The Site Manager will be appointed as the principal contact between the community and employees and relevant government organisations in order to provide consistent and credible feedback in relation to issues raised and considered important to the community.

Staff will be trained to competent levels in the following areas:

- The company’s objectives in relation to environmental performance.
- Introduction of procedures that minimise environmental impacts.
- Identification of environmental hazards and contingency plans to handle unplanned occurrences.
- The site organisation structure with associated roles for each employee.
- Record keeping to high standards on environmental issues.