Heritage

Development by the State

***Use this form*** *if you represent a Queensland Government department or agency and are seeking to obtain a recommendation from the Queensland Heritage Council about proposed development on a State heritage place (a place that is entered in the Queensland Heritage Register).*

# Applicant details

|  |  |  |
| --- | --- | --- |
| Name of Minister Proposing develoPment | | |
| Name of QUEENSLAND Government Department or agency | | |
| POSTAL ADDRESS | | POSTCODE |
| CONTACT PERSON NAMe | Contact person POSITION & BUSINESS UNIT | |
| TELEPHONE | mobile phone | |
| e-mail | facsimile | |

# Place details

|  |
| --- |
| NAme of place and/ or former name |
| Queensland heritage register number |
| street address |
| real PROPERTY DESCRIPTION (LOT on PLAN) |
| local government authority |

# Pre-lodgement meeting details

It is strongly advised that a pre-lodgement meeting is arranged with the department before you lodge this application. Prior to the meeting, complete the heritage development checklist in the department’s [*Guideline: Developing heritage places*](http://www.qld.gov.au/environment/land/heritage/publications/) *– Using the development criteria* available on the Queensland Government website at [www.qld.gov.au/environment/land/heritage/publications/](http://www.qld.gov.au/environment/land/heritage/publications/) to identify the heritage requirements relevant to your application. Please bring this checklist and other relevant documentation about your proposal to the meeting.

**Have you consulted with the department about this application or other applications relating to this place?**

NO Go to Question 4

YES Provide following details:

|  |
| --- |
| DATE OF MEETING/S |
| NAMES OF PERSONS WHO ATTENDED THE MEETING/S |

# Proposed development details

|  |
| --- |
| Type of development Proposed (e.g. material change of use, reconfiguration of a lot, building work) |
| Brief Description of development (max 100 words) |
| Estimated Cost of development (for statistical purposes only) |

# Report on proposed development

Under the *Queensland Heritage Act 1992* you are required to submit a report on the proposed development. This report must be prepared in accordance with Section 4.0 Preparing a heritage impact statement in the *Guideline: State Development Assessment Provisions State Code 14: Queensland Heritage* available at www.qld.gov.au/environment/land/heritage/publications/.

**Tick below to confirm a report on proposed development is attached:**

A report on proposed development prepared in accordance with the information requirements for Heritage impact statements outlined in Section 4.0 in the department’s *Guideline: State Development Assessment Provisions State Code 14: Queensland Heritage* available at [www.qld.gov.au/environment/land/heritage/publications/](http://www.qld.gov.au/environment/land/heritage/publications/) is attached to this form.

# Authorised signatory

This application must be signed by the Chief Executive of the Queensland Government agency or department proposing the development, or a public service officer with a delegation from the Chief Executive under the *Public Service Act 2008*.

|  |  |
| --- | --- |
| Name of Chief executive or delegate | POSITION |
| Signature of Chief executive or delegate | Date |

# Lodgement

Send one copy of the completed form and report on the proposed development to:

|  |  |  |
| --- | --- | --- |
| **Email:**  palm@des.qld.gov.au | **OR** | **Post:**  Permit and Licence Management  Department of Environment and Science  GPO Box2454  Brisbane Q 4001 |

Further information

For more information about development by the state or to arrange a pre-lodgement meeting:

* email palm@des.qld.gov.au
* call 13 QGOV (13 74 68) and ask to speak to an officer in heritage development
* visit [www.qld.gov.au/environment/land/heritage/](http://www.qld.gov.au/environment/land/heritage/)