**Section 265 – Nature Conservation (Animals) Regulation 2020**

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| --- | --- | --- | --- | --- | --- | --- |
| **RECEIPTING DETAILS ONLY**DATE RECEIPTED

|  |  |  |
| --- | --- | --- |
|  |  |  |

RECEIPT NUMBER

|  |
| --- |
|  |

RECEIPTED BY (NAME AND OFFICE)

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 | **Amendment to a research permit** |
| **Important information for applicants**This form can be used to apply for an amendment to a research permit. For example, change of person in charge, activity location, species or for another reason. Some amendments mentioned above can also be made via the Department of Environment and Science (the department) at: <https://www.business.qld.gov.au/running-business/environment/online-services>. Requested information will enable your application to be processed as prescribed by the *Nature Conservation Act 1992* (the Act) and Nature Conservation (Animals) Regulation 2020 (Animals Regulation)*.* Your application must be assessed, and an authority granted by the chief executive before you can proceed with the proposed activity. **Your application may take up to 40 business days to process.**Before lodging this application, you should be familiar with the requirements of the *Nature Conservation Act 1992 (the* Act) and Nature Conservation (Animals) Regulation 2020 (the Animals Regulation) available from the Office of the Queensland Parliamentary Counsel website <http://www.legislation.qld.gov.au>. If you have queries about how to complete this form correctly or need guidance contact Permits and Licensing on **1300 130 372 option 4**.  |

**Terms and Conditions**

**Permits, licences and authorities**

Queensland's native wildlife is protected by legislation that aims to conserve biodiversity by protecting native plants and animals and their habitat. All native plants, birds, reptiles, mammals, and amphibians are protected, along with some invertebrates, freshwater fish, the estuary stingray, and the grey nurse shark.

Other aquatic species are protected by the [Department of Agriculture and Fisheries](https://www.daf.qld.gov.au/), the [Great Barrier Reef Marine Park Authority](http://www.gbrmpa.gov.au/) and the Australian Government.

A licensing system helps us protect native wildlife species. By regulating the sustainable taking, keeping, using, or moving of native animals we contribute to the maintenance of viable wild populations of plants and animals.

The type of approval(s) you will need depends upon several things, including:

* The nature and purpose of your proposed activity;
* The tenure of the area in which you intend to undertake your activity; and
* The species of wildlife concerned.

Note: Corporations must have an office in Queensland to be eligible to apply for an authority. The *Nature Conservation Act 1992* and the subordinate Nature Conservation Regulations may be found online on the Office of the Queensland Parliamentary Counsel website <http://www.legislation.qld.gov.au>

**Privacy statement for wildlife permits**

Information you provide assists the department in administering animal and plant licences, permits and authorities granted under the *Nature Conservation Act 1992*.

Some information may be provided to the Departments of Agriculture and Fisheries; Queensland Health; Queensland Police Service and the Australian Defence Force in order to investigate biosecurity or health issues or allegations of unlawful activity.

Some information, where relevant, may also be sent to non-government organisations such as the RSPCA Qld and the Queensland Wildlife Rehabilitation Council for the purpose of improving standards of native animal care.

Personal information in relation to your permit will not be disclosed to any other parties without your consent, unless authorised or required by law.

More information on our commitment to privacy is available on the department’s website at [www.des.qld.gov.au/help/legal/privacy](http://www.des.qld.gov.au/help/legal/privacy). For specific privacy information or enquiries please email privacy@des.qld.gov.au.

**Completion of this form**

# To enable your application to be processed you must answer all sections and acknowledge you have read the ‘terms and conditions’ by checking the box in section 1.

# If you do not complete all sections, sign, and date the application form, your application will be returned to you as an invalid application.

# You may only lodge this application if you have accepted the above terms and conditions

# [ ]  I accept the above terms and conditions.

1. **What is the research permit number that you wish to amend?**

|  |
| --- |
| WILDLIFE LICENCE OR AUTHORITY NUMBER |
|       |
| NAME OF AUTHORITY HOLDER |
|       |
| Registered / residential address as listed on your current licence, permit or authority |
|       |
| PROJECT NAME |
|       |
| VALIDATION DATES OF CURRENT PERMIT |
| VALID FROM |       | VALID TO |       |
| VALIDATION DATES REQUIRED FOR AMENDMENT |
| PROPOSED COMMENCEMENT DATE |       | PROPOSED COMPLETION DATE |       |

1. **Update applicant’s registered / residential address** – leave blank if not applicable

|  |  |  |  |
| --- | --- | --- | --- |
| \* RESIDENTIAL ADDRESS (not a post office box) | \* Suburb | \* State | \* POST CODE |
|       |       |       |       |

(WRITE ‘AS ABOVE’’ IF SAME AS registered/RESIDENTIAL ADDRESS)

|  |  |  |  |
| --- | --- | --- | --- |
| POSTAL ADDRESS | Suburb | State | POST CODE |
|       |       |       |       |

1. **Update applicant’s contact details** – leave blank if not applicable

|  |  |
| --- | --- |
| EMAIL address |       |
| Phone type[ ]  Home phone [ ]  Office phone[ ]  Mobile phone  | Area code      | Phone number (NOTE: 10 digits including area code)      |

1. **Update person in charge** – leave blank if not applicable

If you are adding multiple relevant persons attach a separate sheet with details.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| TITLE | \*first name | Middle name | \*Surname | \* DATE OF BIRTH |
|       |       |       |       |       |

**Person in charge residential address**

|  |  |  |  |
| --- | --- | --- | --- |
| \* RESIDENTIAL ADDRESS (not a post office box) | \* Suburb | \* State | \* POST CODE |
|       |       |       |        |

(WRITE ‘AS ABOVE’’ IF SAME AS RESIDENTIAL ADDRESS)

|  |  |  |  |
| --- | --- | --- | --- |
| POSTAL ADDRESS |  Suburb | State | POST CODE |
|       |       |       |       |

**Person in charge contact details – email and phone contact is mandatory**

|  |  |
| --- | --- |
| EMAIL address |       |
| Phone type[ ]  Home phone [ ]  Office phone[ ]  Mobile phone  | Area code      | Phone number: NOTE: 10 digits (INCLUDING area code)      |

# Person in charge relevant qualifications

Provide a list of your qualifications that are relevant to the application including the year and a description of the nature of the qualification. For example, Bachelor of Applied Science (Queensland University) 1997 with majors in zoology and botany with experience in field studies.

[ ]  A copy of all relevant qualification(s) relating to this application is attached.

Provide a summary only below, if more room is required, please attach the full question response.

|  |
| --- |
| Detail the qualification(s): |
|       |

1. **Update activity location** – leave blank if not applicable

[ ]  where the wildlife is to be kept; or

[ ]  the addition of new activity location.

To conduct a research activity on a non-protected area and you do not have a specific location for the activity, select ‘Local Government Area’ or ‘itinerant’ for the whole of the State.

Note: if any your research will occur on a protected area (including a nature refuge) you will need a separate authority under the Nature Conservation (Protected Area Management) Regulation 2017.

Provide the new location address. This must not be a post office box**.**

|  |  |  |  |
| --- | --- | --- | --- |
| \* Physical street address  | \* Suburb | \* State | \* POST CODE |
|       |       |      \* |       |

**AND**

|  |  |  |  |
| --- | --- | --- | --- |
| \* Lot number  | \* Plan number | \* Lot number  | \* Plan number |
|       |       |       |       |
| \* Lot number | \* Plan number | \* Lot number | \* Plan number |
|       |       |       |       |

**OR**

**[ ]  Itinerant (State of Qld)**

**OR**

|  |
| --- |
| lOCAL gOVERNMENT aUTHORITY  |
|       |

**Note: Important information**

Section 80 of the Animals Regulation requires a licensee to notify the chief executive before or immediately after, a relevant change happens and apply to the chief executive for an amendment of the licence to reflect the change.

Relevant change, in relation to an animal authority, means a change of any of the following –

(a) the postal, residential, or business address of the holder stated in the authority;

(b) if the holder is a corporation—

(i) the person in charge of the activity carried out under the authority; or

(ii) the person in charge of the licenced premises for the authority;

(c) the licenced premises for the authority; a penalty applies to a beach of this requirement.

(d) the licensed premises for the authority;

(e) if an animal is kept under the authority—the place where the animal is kept.

1. **Wildlife Suitability**

During the past three (3) years, have you (or an associate) been convicted of: (i) an offence against the Act; or (ii) an animal welfare offence under the *Animal Care and Protection Act 2001*;or (iii) an offence relating to wildlife against another Act, or an offence, however described, equivalent to an offence mentioned under (i) or (ii) under the law of another State or country?

[ ]  Yes – an assessment officer will contact you regarding this response.

[ ]  No

Note: An associate, of a person whose suitability to hold an animal authority is being considered, means –

1. If the person is a corporation – each executive officer of the corporation; or
2. If the person is an individual – another person who –
3. is, or is intended to be, regularly or usually in charge of the individual’s activity or business, or proposed activity or business, that relates, or is intended to relate, to the authority; or
4. regularly directs staff for the activity or business in their duties; or
5. is, or is intended to be, in a position to control or substantially influence the activity or business, or proposed activity or business.
6. **Amendment of wildlife species** - leave blank if not applicable
7. Outline details relating to revised numbers and species of any wildlife involved. If you require more space, attach a separate sheet of wildlife details.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **COMMON NAME****Genus** **Family** | **wILDLIFE sTATUS****SELECT ONE**live dead meateggsskinsmounted specimenparts/products | **pARTS/ pRODUCTS dESCRIPTION** | **LOCATION** | **qUANTITY** | **Unit****SELECT ONE**%gramshectaresindividualskilogramsm2millilitres |
|       |       |       |       |       |       |
|       |       |       |       |       |       |
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|       |       |       |       |       |       |

1. If applicable, specify the details of your intended disposal/release of the wildlife, including an estimate of the timeframe for the release or disposal.

If the project amendment involves the removal of animals from the wild, including animal parts, you must indicate where the wildlife will be kept and how you intend to dispose of the wildlife, this includes the lodgement of specimens with museums or herbaria.

For live animals, the department must be consulted about disposal options. Email wildlife@des.qld.gov.au outlining your proposal.

Provide a summary only below. If more room is required, please attach the full question response.

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| --- |
| specify details: |
|       |

1. **Amendment of project methodology (200 words or less)** - leave blank if not applicable

Provide a detailed summary of the amended methodology to be employed for the proposed project including techniques, apparatus/equipment (including firearms and scheduled drugs), sampling effort including number of wildlife to be sampled etc.

[ ]  If scheduled drugs are to be used within the project, the applicant must provide documentary evidence indicating authority for them to administer drugs.

|  |
| --- |
| methodology |
|       |

1. **Measures to minimise impacts**

Provide details of proposed structures to be erected and indicate what measures will be implemented to minimise impacts on target species from the proposed project amendments that may be of relevance to the department (if applicable).

Provide information on the likely and/or potential effects on natural resources of the project, any environmental management arrangements proposed (e.g. rehabilitation of substrate, rubbish collection and disposal) and any water quality or other monitoring to be carried out to assess the effects of the project.

Provide a summary only below.

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| measures |
|       |

1. **Management outcomes (200 words or less)**

Describe any management outcomes that are likely to be derived from the proposed project amendments that may be of relevance to the department (if applicable).

This could include any information that would assist the department with the conservation and management of wildlife or its habitat; the eradication of feral species and weeds; the improved management of resources, both natural and cultural; and the provision of information to the public to increase their knowledge and participation in the protection of the environment.

Provide a summary only below.

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| --- |
| management outcomes |
|       |

1. **Project justification**

Provide a full justification of each aspect of the amendment request (research purpose, numbers of wildlife, locations, change of methodology, species required, etc.)

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| --- |
| justification |
|       |

1. **Are any additional authorities required for this amendment?**

Provide details of any additional or amended authorities required under other State or Federal legislation. Examples may include but are not limited to an animal ethics approval, forestry permit, export permit, bird and bat banding authority or drug authority.

[ ]  No

[ ]  Yes - attach copies of relevant approvals

|  |
| --- |
| specify details |
|       |

# Does Native Title apply to your permit location?

In order to comply with the *Native Title (Queensland) Act 1993*, the department must undertake a native title assessment for each application or renewal for a research permit that involves living aquatic wildlife.

The purpose of the assessment is to determine if native title parties have a legal right to be notified about the possible grant of a permit and to have their comments taken into account when making a decision on whether or not to grant the permit.

[ ]  Yes - a map of activity location(s) relating to this application is attached.

[ ]  No

1. **Is there a commercial benefit?**

Is it either intended or likely that amendments associated with the project will result in the applicant, or the applicant’s associated tertiary institution or scientific research entity, gaining a commercial benefit of any kind through the use of biological material (or derivative of it) obtained as a result of the granting of this permit?

This includes photography for commercial publication, e.g. books, CD-ROMS

Note: Bioprospecting involves the use of biological material (or a derivative it) in the production of biologically or chemically active compounds for commercial gain. Please indicate whether your project contains any aspects that may relate to the collection of biological material (plant or animal) for bioprospecting purposes.

[ ]  No – there will be no commercial benefit as a result of proposed project amendments.

[ ]  Yes – however the proposed project amendments will not change the existing commercial benefit.

[ ]  Yes – proposed project amendments will result in a new commercial benefit. Provide details.

|  |
| --- |
| details of commercial benefit |
|       |

# Approval statement from the associated organisation

The *Nature Conservation Act 1992* requires that the applicant is associated with one of the following: a tertiary institution or other similar institution administer by, or under a law of, the Commonwealth or a State; or an entity that is involved in scientific research.

Amendments to the proposed project must be supported by the chief executive officer and be consistent with the requirements of the institution or entity.

|  |
| --- |
| I,      PRINTED NAME OF approval officer  |
|      Position |
|      organisation |

[ ]  I authorise that the applicant may apply for the above permit amendments for the purposes of taking wildlife under a research permit; and

[ ]  Proposed amendments are consistent with the requirements of the institution or entity.

|  |  |  |
| --- | --- | --- |
| SIGNATURE: | Position of signatory (e.g. Director, manager, owner, partner, Chief executive officer etc.):       | DATE:      |

1. **Applicant’s signature**

|  |  |
| --- | --- |
| APPLICANT’S NAME      |  |
| APPLICANT’S SIGNATURE | DATE      |

1. **Applicant checklist**

|  |  |
| --- | --- |
| [ ]  All sections on application form completed, signed, and dated.[ ]  Supporting information and accreditation attached. | Please return your completed application to: |
| **Permits and Licensing** **Department of Environment and Science**GPO Box 2454Brisbane QLD 4001 |
| Enquiries: **1300 130 372 option 4** Email: palm@des.qld.gov.au |