

# Inspections toolkit

## Wildlife management

### Crocodile farm checklist, on-site record and inspection report

The purpose of the Inspections Toolkit is to assist officers to assess crocodile farms against the Code of Practice for Crocodile Farming (Nature Conservation Act 1992) and to identify issues of concern. The toolkit also assists officers to demonstrate proper conduct during the inspection, such as providing an opportunity for natural justice. Prior to any enforcement action staff should refer to the Departmental Enforcement Guidelines (<https://www.ehp.qld.gov.au/management/pdf/enforcement-guidelines.pdf>).

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#### 1 General information

COMPANY NAME:	DATE OF INSPECTION:	TIME:
TRADING AS:	FARM LICENCE NUMBER	
DESCRIPTION OF BUSINESS ACTIVITY: Crocodile Farm	FILE NUMBER:	
STREET ADDRESS:	REAL PROPERTY DESCRIPTION (LOT ON PLAN):	
SITE REPRESENTATIVE/S:	POSITION/S:	CONTACT TELEPHONE:
DEPARTMENT'S REPRESENTATIVE/S:		
REGISTERED BUSINESS ADDRESS:		

## 2 Pre-inspection considerations

(add or N/A lines as necessary)

Level of risk (based on previous inspections). (e.g. very low)	
Last inspection date.	
General description of location and surrounding environment.	
History of the activity.	
Outstanding issues and/or non-compliances/enforcement.	
Movement advices are collated.	
Licence conditions specific to the farm are included in table below.	
<b>Safety hazards</b> – consider personal safety. Note any safety issues and risk management	
PPE – is any required.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you need to arrange safety induction training with occupier of site before any work is done.	Yes <input type="checkbox"/> No <input type="checkbox"/>

### 3 Inspection plan including opening meeting checklist

(add or N/A lines as necessary)

Topic	Details	Confirmed in opening meeting
Objectives and scope.		Yes <input type="checkbox"/> No <input type="checkbox"/>
Agenda and timeframe.		Yes <input type="checkbox"/> No <input type="checkbox"/>
Audit team - roles and responsibilities of team members.		Yes <input type="checkbox"/> No <input type="checkbox"/>
Methods and procedures to be used.		Yes <input type="checkbox"/> No <input type="checkbox"/>
Onsite staff accompanying audit/inspection team (names and positions).		Yes <input type="checkbox"/> No <input type="checkbox"/>
Does the permit holder have a copy of the Code of Practice for Crocodile Farming NCA 1992.		Yes <input type="checkbox"/> No <input type="checkbox"/>

### 4 Conditions for assessment

On a standard inspection it is not anticipated that the information on, for example “number of crocodiles in a pond” will be collected precisely, because this would require invasive draining of ponds. If it is seen to be likely that the pond size and the number of adults is not appropriate then a photograph would be taken and the issue referred to your supervisor to determine further action, such as a subsequent detailed inspection.

Record Books are up to date with monthly records entered. Compliant: Yes <input type="checkbox"/> No <input type="checkbox"/> TBA <input type="checkbox"/> Not inspected <input type="checkbox"/>	Photos taken Yes <input type="checkbox"/> No <input type="checkbox"/>	Insert photos
Observations of record books (include name and relevant comments made by any on-site staff).		
Options for remediation – completion of books discussed with staff.		Yes <input type="checkbox"/> No <input type="checkbox"/>

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<b>Movement advice forms from interstate or intrastate are accurate.</b> <b>Compliant:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> TBA <input type="checkbox"/> Not inspected <input type="checkbox"/>	<b>Photos taken</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Insert photos</b>
Observations (include name and relevant comments made by any on-site staff).		
Options for remediation - completion of books discussed with staff.		Yes <input type="checkbox"/> No <input type="checkbox"/>

<b>Section 6 of the code: Perimeter fence constructed and maintained appropriately</b> <b>Compliant:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> TBA <input type="checkbox"/> Not inspected <input type="checkbox"/>	<b>Photos taken</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Insert photos</b>
The perimeter fence:		
a) prevents the escape of farm crocodiles from the farm complex in the event of escape from internal enclosures		Yes <input type="checkbox"/> No <input type="checkbox"/>
b) prevents the entry of animals into the farm that may harm crocodiles or be a risk of harm from crocodiles; and		Yes <input type="checkbox"/> No <input type="checkbox"/>
c) deters the unauthorised entry of persons.		Yes <input type="checkbox"/> No <input type="checkbox"/>
The perimeter fence must be constructed to a minimum height of 1.8m and gates are of the same height		Yes <input type="checkbox"/> No <input type="checkbox"/>
The perimeter fence is constructed appropriately (as below):		Yes <input type="checkbox"/> No <input type="checkbox"/>
a) line posts of pressure-treated pine, hardwood, metal or such other material of adequate strength and durability, which must be placed at a minimum depth of 600mm in the ground and a maximum spacing of 4m between line posts;		
b) strainer posts of pressure-treated pine or hardwood of a minimum diameter size of 200mm, or of metal or such other material of equivalent adequate size, strength and durability, which must be placed at a minimum depth of 900mm in the ground and braced;		
c) chain mesh, welded mesh or such other wire of equivalent strength, which must be properly strained and affixed to the line posts to the side of the fence; and		
d) concrete or galvanised wire mesh (or other approved material of equal resilience), footing wall, which extends at least 500mm into the earth to which the fence is attached or embedded along its length.		
Fencing is maintained, to a standard of security which meets the purpose of its construction and corrosion detected and managed.		Yes <input type="checkbox"/> No <input type="checkbox"/>
Options for remediation - remediation discussed with staff onsite.		Yes <input type="checkbox"/> No <input type="checkbox"/>

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<b>Section 7.1 of the code. Housing and yard requirements provide suitable standards of care for crocodiles.</b> <b>Compliant:    Yes <input type="checkbox"/>    No <input type="checkbox"/>    TBA <input type="checkbox"/>    Not inspected <input type="checkbox"/></b>	<b>Photos taken</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Insert photos</b>
<b>General housing arrangements:</b>  Housing and yard dimensions appear suitable for crocodile numbers; Crocodiles are provided with adequate shade and protection from the elements; Crocodiles have access to clean water at all times; Pens prevent unwanted movement of crocodiles into or out of enclosures; Farm has facilities that allow for the isolation and treatment of individuals or limited numbers of crocodiles for extended periods.  Note: Unitized pens (very small) are used during the final stages to house crocodiles individually before slaughter to improve skin quality. To the inexperienced observer this may seem inadequate but is considered standard practice and a study (Isberg, S. R., & Shilton, C. M. (2013). Stress in farmed saltwater crocodiles ( <i>Crocodylus porosus</i> ): no difference between individually-and communally-housed animals. <i>SpringerPlus</i> , 2(1), 1-6.) revealed stress levels were no different from those in communal, larger pens.		Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>
Observations (include name and relevant comments made by any on-site staff).		
Options for remediation - remediation discussed with staff onsite.		Yes <input type="checkbox"/> No <input type="checkbox"/>

<b>Section 7.2 of the code. Breeding facilities are suitable.</b> <b>Compliant:    Yes <input type="checkbox"/>    No <input type="checkbox"/>    TBA <input type="checkbox"/>    Not inspected <input type="checkbox"/></b>		
Breeding facilities reduce interaction between breeding males and other males, and between breeding females and other females.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
A breeding pair in an enclosure have additional barriers to reduce visual stimuli and aggressive behaviour and allow the animals the ability to retreat from each other.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Crocodiles have basking or 'haul out' sites in an enclosure that are large enough to allow the largest animal in the enclosure to lie to its full length and width without any physical restrictions and all specimens must be able to bask or rest on a dry surface simultaneously without physical contact and this surface must not be exclusively concrete	Yes <input type="checkbox"/> No <input type="checkbox"/>	
If small breeding enclosures are used they should be partly subdivided so that the male and female can use separate areas in the enclosure. These enclosures should also be visually isolated from adjacent pens and have constant water levels and water at least 1–1.2m deep.	Yes <input type="checkbox"/> No <input type="checkbox"/>	

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Observations (include name and relevant comments made by any on-site staff).	
Options for remediation - remediation discussed with staff onsite.	Yes <input type="checkbox"/> No <input type="checkbox"/>

<b>Section 7.5 of the code. Neonatal treatment is suitable.</b>	
Compliant: Yes <input type="checkbox"/> No <input type="checkbox"/> TBA <input type="checkbox"/> Not inspected <input type="checkbox"/>	
Hatchlings are held where they have access to temperatures around 32C +/-2C so that they can thermo-regulate effectively	Yes <input type="checkbox"/> No <input type="checkbox"/>
Crocodiles are protected from unnatural and excessive stimuli, such as: <ul style="list-style-type: none"> <li>• unusually high or fluctuating temperatures (low screens are often used);</li> <li>• dehydration;</li> <li>• noise ( note low level noise e.g. background music is considered protective);</li> <li>• movement; and</li> <li>• handling.</li> </ul>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Hatchling and juvenile crocodiles must be provided with adequate nutrition.</b>	<b>Yes <input type="checkbox"/> No <input type="checkbox"/></b>
The following notes may assist.  A typical juvenile crocodylian will consume about 15–20 percent of its body weight in food every week at a constant temperature around 32° C. However, in outdoor pens, food consumption will vary greatly depending on ambient temperature and season. Chunks of food are preferred but grinding/mincing allows any supplements to be mixed into the food effectively.  The most common dietary deficiencies are those associated with calcium, vitamin A and vitamin E/selenium in fish-fed animals. Calcium is usually added at 1– 2 percent of the crocodile’s weight in a palatable form such as bone-meal. A standard vitamin supplement is widely used, although vitamin A is readily oxidised and degrades.  Only fresh vitamin supplements are used and they are always stored in a refrigerator.	
Observations (include name and relevant comments made by any on-site staff).	
Options for remediation - remediation discussed with staff onsite.	Yes <input type="checkbox"/> No <input type="checkbox"/>

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<b>Section 7.3 and 7.4 of the code. Handling and incubation of eggs is suitable.</b>	
<b>Compliant:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> TBA <input type="checkbox"/> Not inspected <input type="checkbox"/>	
Temperature of eggs is able to be maintained at around 30°C.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Eggs are not be kept in dry, exposed positions as they are likely to dehydrate.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Eggs are incubated at constant temperature between 30°C and 33°C.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Eggs are incubated in humidity (99%+).	Yes <input type="checkbox"/> No <input type="checkbox"/>
The eggs are not in direct contact with water and are able to absorb oxygen from the surrounding air.	Yes <input type="checkbox"/> No <input type="checkbox"/>

<b>Section 8 of the code: Inspections can occur at least once daily with the ability to check more frequently during outbreaks of disease or when groups of crocodiles are moved.</b>	<b>Photos taken</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Insert photos</b>
<b>Compliant:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> TBA <input type="checkbox"/> Not inspected <input type="checkbox"/>		
Observations (include name and relevant comments made by any on-site staff).		
Options for remediation - remediation discussed with staff onsite.		Yes <input type="checkbox"/> No <input type="checkbox"/>

<b>Section 9 of the code. Disease and health management is suitable.</b>	<b>Photos taken</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Insert photos</b>
<b>Compliant:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> TBA <input type="checkbox"/> Not inspected <input type="checkbox"/>		
A veterinary surgeon, with experience in the treatment of crocodiles, is available to the Crocodile Farm.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
A documented and effective program in place to prevent infectious disease, and internal and external parasitism.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Sick and injured crocodiles are treated as soon as possible.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
There is adequate housing for them to be isolated, if necessary.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Records of sick animals, deaths, treatment given and response to treatment are kept, including hatchlings.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
No crocodiles are seen with obvious signs of illness, a painful deformity.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
No dead crocodiles are seen in the enclosures.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Methods for hygienic disposal of carcasses are present.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Enclosures are clean and tidy without inclusions that are likely to cause injury.	Yes <input type="checkbox"/> No <input type="checkbox"/>	

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Observations (include name and relevant comments made by any on-site staff).	
Options for remediation - remediation discussed with staff onsite.	Yes <input type="checkbox"/> No <input type="checkbox"/>

Section 12 of the code. Slaughter of crocodiles is able to be conducted in a humane manner. Compliant: Yes <input type="checkbox"/> No <input type="checkbox"/> TBA <input type="checkbox"/> Not inspected <input type="checkbox"/>	Photos taken Yes <input type="checkbox"/> No <input type="checkbox"/>	Insert photos
Lethal drugs – where used are used are stored suitably and applied at the correct concentration.		Yes <input type="checkbox"/> No <input type="checkbox"/>
Guns – where used are stored suitably.		Yes <input type="checkbox"/> No <input type="checkbox"/>
Nape-stab method – suitable implements are used and a 3mm diameter rod available for pithing.		Yes <input type="checkbox"/> No <input type="checkbox"/>
<p><b>THE</b> following notes from the “Code of Practice on the Humane Treatment of wild and farmed Australian Crocodiles” relate to the suitability of the weapons.</p> <p>In captivity, killing of crocodiles generally involves raising stock destined for processing into skins and flesh. Depending on the method being used, crocodiles may be killed after being restrained or while free-ranging within an enclosure.</p> <p>For free-ranging wild crocodiles greater than 1.5 m long and less than 3 m, centre-fire, high velocity calibre rifles ( .222, .243, .270 or any .30+ calibre) must be used. For free-ranging crocodiles greater than 3 m long a .30+ calibre must be used. 12 gauge shotguns are only suitable at very close range using an appropriate shot size commensurate with the size of crocodile being targeted. Care must be taken to avoid water ricochet.</p> <p>For captive or restrained crocodiles, .22 shorts with solid projectiles (low velocity) are suitable for individuals up to 2 m long. With increasing size of crocodile, more powerful cartridges are required. For animals 2-3 m long, rim fire .22 long rifle or .22 magnum with solid projectiles would be appropriate, and for large crocodiles (&gt;3 m), only high velocity centre-fire rounds would be suitable.</p>		
Observations (include name and relevant comments made by any on-site staff).		
Options for remediation - remediation discussed with staff onsite.		Yes <input type="checkbox"/> No <input type="checkbox"/>

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<p><b>Section 13 of the code. Crocodile skins are appropriately tagged.</b></p> <p><b>Compliant:</b>    Yes <input type="checkbox"/>    No <input type="checkbox"/>    TBA <input type="checkbox"/>    Not inspected <input type="checkbox"/></p>	<p><b>Photos taken</b></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p><b>Insert photos</b></p>
<p>Whole skins have CITES skin tags and movement advices recorded</p> <p>An approved CITES skin tag is to be attached to each skin as soon as is practicable after its removal from the crocodile carcass, and must remain attached to a whole skin both during and after the tanning process.</p> <p>Tags must be locked to the final 5–10 cm (approximately) of the tail. In order to minimise the potential for tag ‘loops’ becoming caught and tearing free of the skin during tanning, a hole must be punched in the skin (not cut with a knife) and the tag attached and locked in a manner that reduces the size of the resulting ‘loop’.</p> <p>A skin tag must be attached and locked to each skin prior to consignment from the place at which the skin has been removed from the crocodile carcass. Skinning may take place at a licensed crocodile farm or at a premises accredited for meat processing by the Queensland Livestock and Meat Authority.</p> <p>Each skin must bear a skin tag upon export from Australia. Skin tags are produced by the Australian Department of Environment, Water, Heritage and the Arts and are distributed by the EHP to crocodile farms and meat processing premises accredited by the Safe Food Queensland. These tags bear Commonwealth export marks in compliance with the requirements of CITES.</p> <p>A skin tag may be removed when the skin is cut into two or more major segments. A ‘nick’ cut in the side of a whole skin would not warrant tag removal — a skin cut into two equal halves or into multiple watch-strap strips would.</p> <p>Under the provisions of the Nature Conservation Act 1992, the movement of a whole tagged skin into, within and out of Queensland requires the issuing of either a Wildlife Movement Permit or a Movement Advice. However, a whole tagged skin that is labelled with an ‘Export Permit (manufactured crocodile products)’ issued by the Australian Department of Water, Heritage and the Arts for that skin does not require keeping or movement authorisation under the Nature Conservation Act.</p>		<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>Other skin products, including taxidermy ‘stuffers’ (preserved whole animals — normally hatchlings), wallets, handbags and belts are appropriately labelled</p> <p>Each processed skin product must be labelled at the point of manufacture with an ‘Export Permit (manufactured crocodile products)’ issued for that product. These labels are issued to manufacturers by the Department of Environment, Water, Heritage and the Arts under the provisions of CITES. These labelled products do not require keeping or movement authorisation under the Nature Conservation Act.</p>		<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>Meat is labelled and movement advices have been recorded</p> <p>Meat (including offal) and carcasses consigned from a Safe Food Queensland accredited premises are to be packed in accordance with the requirements of the <i>Meat Industry Act 1993</i> ‘Standards and Conditions for Accreditation’. Commercial Wildlife Licensees who obtain carcasses or meat from a crocodile farm in Queensland and Wildlife Farming Licensee (crocodiles) are required to maintain records concerning acquisition (Commercial Wildlife Licensee) or disposal (Wildlife Farming Licensee) of those products and to submit return of operations to EHP.</p> <p>The movements of carcasses and meat within Queensland (and the importation of carcasses and meat into Queensland) must be undertaken in accordance with either a Wildlife Movement Permit or a Movement Advice under the provisions of the Nature Conservation Act.</p>		<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>

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<p>various low unit-value parts and derivatives, including teeth, claws, skin remnants and skulls are labelled, when appropriate</p> <p>Low unit-value items comprise other crocodile parts, products and derivatives and include crocodile teeth and claws, processed and unprocessed skin remnants (including 'hornback') and skulls.</p> <p>Each item to be used for trade and commerce must be labelled at the point of manufacture/processing with an 'Export Permit (manufactured crocodile products)' issued for that product. However, many items of the same type (e.g. teeth) may be packaged together where necessary for reasons of size and practicality. In such circumstances, each package must be transparent and must be labelled at the point of manufacture/processing with a single 'Export Permit (manufactured crocodile products)' issued for those products.</p> <p>These labelled products do not require movement authorisation under the Nature Conservation Act.</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>Observations (include name and relevant comments made by any on-site staff).</p>	
<p>Options for remediation - remediation discussed with staff onsite.</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>

<p><b>Specific licence conditions.</b></p> <p><b>Compliant:</b>    Yes <input type="checkbox"/>            No <input type="checkbox"/>            TBA <input type="checkbox"/>            Not inspected <input type="checkbox"/></p>	
<p>INSERT PERMIT CONDITION</p>	
<p>Observations (include name and relevant comments made by any on-site staff).</p>	
<p>Options for remediation - remediation discussed with staff onsite.</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>

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<b>Specific licence conditions.</b>	
<b>Compliant:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> TBA <input type="checkbox"/> Not inspected <input type="checkbox"/>	
INSERT PERMIT CONDITION	
Observations (include name and relevant comments made by any on-site staff).	
Options for remediation - remediation discussed with staff onsite.	Yes <input type="checkbox"/> No <input type="checkbox"/>

<b>Specific licence conditions.</b>	
<b>Compliant:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> TBA <input type="checkbox"/> Not inspected <input type="checkbox"/>	
INSERT PERMIT CONDITION	
Observations (include name and relevant comments made by any on-site staff).	
Options for remediation - remediation discussed with staff onsite.	Yes <input type="checkbox"/> No <input type="checkbox"/>

## 5 Farms that also display crocodiles to visitors.

This table is relevant only to those farms that display crocodiles to visitors who have extra requirements.

<p><b>Section 6.8 of the code. Internal fencing where crocodiles are on display to visitors is suitable and compliant with the Code of Practice of the Australasian Regional Association of Zoological Parks and Aquaria Queensland, Part E, 'Australian Crocodiles and American Alligators'.</b></p> <p><b>Compliant:</b>    Yes <input type="checkbox"/>    No <input type="checkbox"/>    TBA <input type="checkbox"/>    Not inspected <input type="checkbox"/></p>	<p><b>Photos taken</b></p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p><b>Insert photos</b></p>
<p>Wire mesh fences of juvenile alligator and freshwater crocodile enclosures have a gusset at the top of each corner.</p>		<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>The internal fence is constructed appropriately (as below);</p> <ul style="list-style-type: none"> <li>• Enclosure fence lines must be solidly built, not easily lifted and must follow the contour of the land. They should be secured in the ground to a depth of 60cm, or attached to a concrete wall 10cm wide and 30cm below ground level.</li> <li>• All fences must be built from robust materials — concrete block, timber, wire or other suitable material — to securely contain the animals.</li> <li>• Wire fences enclosing crocodiles less than 2.4m must be no less than 2mm gauge wire.</li> <li>• Wire fences enclosing crocodiles greater than 2.4m must be at least 2.5mm gauge wire..</li> </ul>		<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>Glass incorporated into an enclosure has been certified by an engineer to withstand water pressure and impact pressure from any crocodiles to be housed in the enclosure</p> <p>Document has been sighted</p> <p>Note: An inward return or barrier is not required where the viewing public are on a fenced walkway which is higher than half the total length of the longest crocodile above ground or water level.</p>		<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>The internal fence meets minimum fence heights;</p> <ul style="list-style-type: none"> <li>• Crocodiles (less than 1.2m)— 1m high with a 300mm internal return or overhang, or 1.2m non-climbable internal wall.</li> <li>• Crocodiles (more than 1.2m)— 1.5m high.</li> </ul>		<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>No part of the body of any visitor can be put within reach of any crocodile.</p>		<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>Lighting is suitable.</p> <p>Indoor enclosures must have adequate UV lighting. All animals must be able to share such lighting at the same time. In the case of fluorescent blacklights, access to within 35cm–40cm of lights is necessary, particularly for hatchlings and juveniles.</p>		<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>Keeper access points into any crocodile enclosure are compliant</p> <p>Access points to areas containing adult and sub-adult crocodiles should be a minimum of 2m from any pond edge, and should be placed in such a way as to eliminate the risk of surprise attack. Where possible, exhibit access points should be located at the shallow end of the pond.</p>		<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>Observations (include name and relevant comments made by any on-site staff).</p>		
<p>Options for remediation - remediation discussed with staff onsite.</p>		<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>

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<b>Section 11 of the code. Display and communication is suitable under the code.</b> <b>Compliant:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> TBA <input type="checkbox"/> Not inspected <input type="checkbox"/>	<b>Photos taken</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	<b>Insert photos</b>
Information on crocodile conservation and on crocodile biology in the wild is displayed.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
No estuarine crocodile that has attacked a person in the wild is on display.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Areas of the farm that do not meet display standards are designated 'off-display", although visitors may be accompanied by farm guide personnel who provide educational interpretation of those farm operations.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Injured crocodiles are not on display without outlining the nature and cause of their injury.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
11.5 All displays are educational.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Observations (include name and relevant comments made by any on-site staff).		
Options for remediation - remediation discussed with staff onsite.		Yes <input type="checkbox"/> No <input type="checkbox"/>

**6 Other issues identified**

This section is to record obvious issues that should be referred to the relevant section of the department or to another government department. It is not intended that this should take extensive time during an inspection but that if you are aware of an issue it is recorded and reported to the appropriate authority.

Issue	Details (if applicable)
Are there issues with dust/odour/noise/ etc. that should be reported under the Environmental Protection Act (EP Act).	
Are there any issues with stormwater or waste management that should be reported under the EP Act.	
Are there any issues with animal welfare that should be reported to Department of Agriculture and Fisheries.	
Are there any issues with workplace health and safety that should be referred to Workplace Health and Safety Queensland (section 10 of the code).	
Are there any other conservation or wildlife issues that should be reported.	

## 7 Finalisation

Issue	Details (if applicable)
Is a follow-up inspection required (including date).	
Are any enforcement actions required.	
Does another section of the department or different department need to be informed of an issue.	
Other.	

## 8 Closing meeting

Discuss preliminary findings, non-compliances, observations, further items to be provided, timing and any other matters (list names of all persons present).

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## 9 Inspection results summary

(N.B: Refer to parts 4 and 5 where relevant)

### Overall Findings

General observation/s.	
Compliance level. Please refer to the departments enforcement guidelines ( <a href="https://www.ehp.qld.gov.au/management/pdf/enforcement-guidelines.pdf">https://www.ehp.qld.gov.au/management/pdf/enforcement-guidelines.pdf</a> )	<input type="checkbox"/> minor non-compliance <input type="checkbox"/> Actual or risk of material harm/repeat non-compliance <input type="checkbox"/> Actual or risk of serious harm <input type="checkbox"/> Compliant <input type="checkbox"/> Exceeds compliance/best practice
Environmental risk.	<input type="checkbox"/> (1) Very low <input type="checkbox"/> (2) Low <input type="checkbox"/> (3) Moderate <input type="checkbox"/> (4) High <input type="checkbox"/> (5) Very high

Client action/s required (from information in Parts 4 and 5)

Condition number & requirement legislation reference	Observations	Recommended action (Officers should document the evidence supporting the recommendation)	Client agreement
			Yes <input type="checkbox"/> No <input type="checkbox"/> TBD <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/> TBD <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/> TBD <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/> TBD <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/> TBD <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/> TBD <input type="checkbox"/>

**10 Natural justice**

The person has been provided with the opportunity to put their side of the story forward.

Describe how this was achieved.

List any information and/or defences provided.

Describe any information or defences provided.

The department has considered the information or defences provided.

Describe the consideration given and what conclusions have been formed by the department.

The decision-maker and environmental officer are free from bias or the perception of bias.

Describe the consideration given and what conclusions have been formed by the department.

## 11 Ecotrack

<b>Ecotrack case number</b>	
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<b>Activity</b>	<b>Time (hours)</b>	<b>Comments</b>
<b>Planning</b>		
<b>Inspection</b>		
<b>Reporting</b>		
<b>Total</b>		

## 12 Recommendation

(complete where relevant)

<b>Enforcement measure/s taken during inspection.</b>	<b>Date issued:</b>	<b>Type:</b>	<b>Next due date:</b>
<b>Further enforcement measures recommended.</b> (Note: Refer to relevant client action items listed above)			
<b>Justification.</b>	Actions required must be specific, measurable, achievable, relevant to the non-compliance identified and time-specific. In order to ensure the actions required are reasonable, officers are required to provide justification for the inclusion of this action. Please refer to the departments enforcement guidelines ( <a href="https://www.ehp.qld.gov.au/management/pdf/enforcement-guidelines.pdf">https://www.ehp.qld.gov.au/management/pdf/enforcement-guidelines.pdf</a> )		
<b>Further enforcement measures recommended.</b> (Note: Refer to relevant client action items listed above)			
<b>Justification.</b>	Actions required must be specific, measurable, achievable, relevant to the non-compliance identified and time-specific. In order to ensure the actions required are reasonable, officers are required to provide justification for the inclusion of this action.		
<b>Other recommendations.</b> (e.g. permit amendments)			
<b>Next inspection date.</b>			

### 13 Endorsement

The recommending officer and supervisor are required to sign and date below.

Recommending Officer	Supervisory Review
SIGNATURE:	SIGNATURE:
PRINT NAME:	PRINT NAME:
POSITION:	POSITION:
DATE:	DATE:

### 14 Approval

The appropriate manager or supervisor is required to make a decision and sign and date below.

Decision for recommendation	INSERT APPROVE/NOT APPROVED
<p><b>Reasons for decision</b> e.g. <i>endorse this recommendation based upon the information set out above. OR I reject the above recommendation as I consider it more appropriate for the departement to take an alternative approach to this breach. The alternatives that should be considered in this case are 12345 and my reasons for this are 123345</i></p>	
SIGNATURE:	PRINT NAME:
POSITION:	DATE: