

# Information sheet

## Environmental Protection Regulation 2019

### **Fees for permits for environmentally relevant activities (ERAs)**

*This information sheet provides details on the processes and fees involved in applying for, or making a change to, a permit (environmental authority) for undertaking an environmentally relevant activity (ERA) in accordance with the provisions of the Planning Act 2016 and Environmental Protection Act 1994.*

#### **Forms and fees for environmental authorities**

You will need to submit application forms and pay application fees if you want to conduct activities requiring an environmental authority in Queensland.

You can use the form and fee finder to work out what forms to use and whether any fees are payable. To access this tool, go to [www.business.qld.gov.au](http://www.business.qld.gov.au) and use 'Forms and fees for environmental authorities' as the search term. A copy of the content has been included in the table below.

The forms and fees in the table below are for environmental authorities (EA) where the administering authority is the Department of Environment and Science (DES) or Department of Agriculture and Fisheries (DAF). You can use these forms to apply for, comply with and make changes to your EA. The table has details of where the forms can be obtained. Where there is no publication number listed, there is no template required i.e. does not need to be done in a set format.

Certain applications to DES can be made using DES's digital platform Online Services. For more information and to register to use Online Services go to <https://www.business.qld.gov.au/running-business/environment/online-services>

Forms for applications that cannot be made using Online Services are available at [www.qld.gov.au](http://www.qld.gov.au) using the publication number as a search term.

If you do not want to apply using Online Services or DAF is the administering authority for the application, the application form is available at [www.qld.gov.au](http://www.qld.gov.au) using the publication number as a search term.

If a local government is your administering authority, you will need to contact them about the relevant forms and fees. You can use the local government directory to find these contact details. The local government directory can be accessed at [www.dlgrma.qld.gov.au](http://www.dlgrma.qld.gov.au) using 'local government directory' as a search term.

If your activity triggers a material change of use for an environmentally relevant activity, you will need to make a development application through State Assessment and Referral Agency (SARA). Application can be lodged at <https://planning.dsdmip.qld.gov.au>.

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Form	Fee
<b>Applying for an environmental authority</b>	
<b>Register as a suitable operator</b>	
Application to be a registered suitable operator (ESR/2015/1771)	Nil
<b>Environmental authority applications for resource activities other than mining</b>	
Standard application for an environmental authority—resource activity (apply through Online Services or use publication number ESR/2015/1755)	\$688.00
Variation application for an environmental authority—resource activity (apply through Online Services or request publication number ESR/2015/1756)	\$688.00 + 30% of the annual fee
Site specific application for an environmental authority—resource activity (apply through Online Services or use publication number ESR/2015/1757)	\$688.00 + 30% of the annual fee
<b>Environmental authority application forms for mining activities</b>	
Standard application for an environmental authority—resource activity (apply online in conjunction with your resource authority application through the Department of Resources (Resources) <a href="#">MyMinesOnline</a> service or use publication number ESR/2015/1755 )	\$688.00
Variation application for an environmental authority—resource activity (apply online in conjunction with your resource authority application through <a href="#">MyMinesOnline</a> or use publication number ESR/2015/1756 )	\$688.00 + 30% of the annual fee
Site specific application for an environmental authority—resource activity (apply online in conjunction with your resource authority application through <a href="#">MyMinesOnline</a> or use publication number ESR/2015/1757 )	\$688.00 + 30% of the annual fee
Site specific application for an environmental authority—mining activity relating to a mining lease (apply online in conjunction with your resource authority application through <a href="#">MyMinesOnline</a> or use publication number ESR/2015/1757) and submission of progressive rehabilitation and closure plan (ESR/2019/4957)	\$688.00 + 30% of the annual fee
<b>Environmental authority applications for prescribed ERAs—ERA 13A Commercial cropping and horticulture in Great Barrier Reef catchment</b>	
Standard application for an environmental authority—prescribed ERA (ESR/2020/5273)	\$688.00
Variation application for an environmental authority—prescribed ERA (ESR/2020/5272)	\$903.00
Site specific application for an environmental authority—prescribed ERA (ESR/2020/5274)	\$903.00
<b>Environmental authority applications for prescribed ERAs—other than ERA 13A</b>	
Standard application for an environmental authority—prescribed ERA (apply through Online Services where DES is the administering authority or use publication number ESR/2015/1793)	\$688.00

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<b>Form</b>	<b>Fee</b>
Variation application for an environmental authority—prescribed ERA (apply through Online Services where DES is the administering authority or use publication number ESR/2015/1796)	\$688.00 + 30% of the annual fee
Site specific application for an environmental authority—prescribed ERA (apply through Online Services where DES is the administering authority or request publication number ESR/2015/1792 )	\$688.00 + 30% of the annual fee
Development application Form 1 - Application details—attachment for an application for an environmental authority (development application taken to be an application for an environmental authority) (ESR/2015/1791)	As set in the Planning Regulation 2017 <sup>1</sup>
<b>Transitional proposed PRC plan</b>	
Submission of progressive rehabilitation and closure plan (ESR/2019/4957)	Nil
<b>Amending an environmental authority application (i.e. applications that are in progress and have not yet been decided)</b>	
Application to change an environmental authority application (minor change)	Nil
Application to change an environmental authority application (not a minor change)	\$358.70
<b>Public notification</b>	
Notice - 'Application notice'	Nil
<b>Review decision request</b>	
Application for review of original decision (ESR/2015/1573)	Nil
<b>Changing or complying with your environmental authority</b>	
<b>Change the anniversary day</b>	
Application to change the anniversary day (ESR/2015/1732)	\$358.70 plus pro-rata of annual fee <sup>2</sup>
<b>Amend your environmental authority for ERA 13A Commercial cropping and horticulture in Great Barrier Reef catchment</b>	
Application to amend an environmental authority for ERA 13A (ESR/2021/5615)	\$346.60
Where an assessment level decision determines that the application is for a <u>major amendment</u> , an assessment fee is also payable.	\$213.90
<b>Amend your environmental authority (other than for ERA 13A) and/or PRCP schedule</b>	
Application to amend an environmental authority (apply through Online Services where DES is the administering authority or use publication number ESR/2015/1733 )	\$346.60

<sup>1</sup> The fee is set in schedule 10, part 5, division 3, table 1, item 5 (and schedule 10, part 5, division 4, table 2, item 8) of the [Planning Regulation 2017](#).

<sup>2</sup> The 'Fee calculator' (available on [www.qld.gov.au](http://www.qld.gov.au) using 'ESR/2015/1731' as a search term) can be used to calculate the pro-rata of annual fee payable.

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<b>Form</b>	<b>Fee</b>
Application to amend a PRCP schedule or joint PRCP schedule and environmental authority (ESR/2019/4956)	\$346.60
<p>Where an assessment level decision determines that the application is for a <u>major amendment</u>, an assessment fee is also payable.</p> <ul style="list-style-type: none"> <li>• Assessment fee for amendment of an environmental authority</li> <li>• Assessment fee for amendment of an environmental authority and the PRCP schedule to which the authority relates</li> <li>• Assessment fee for an amendment of only the PRCP schedule to which an environmental authority relates</li> </ul>	<p>30% of the annual fee for the authority at the time the application is made.</p> <p>30% of the annual fee for the authority at the time the application is made.</p> <p>30% of the annual fee for the authority to which the PRCP schedule the subject of the application relates</p>
If the annual fee increases because of an environmental authority amendment, a supplementary annual fee is payable within 20 business days of the amendment being approved.	Pro-rata of the difference in the annual fee for the period from the day the amendment is approved to the next anniversary day of the authority <sup>3</sup>
Rehabilitation report (ESR/2015/1616)	Nil
Application to change amendment application for an environmental authority (no form)	\$358.70
<b>Amalgamate environmental authorities</b>	
Amalgamated project or local government authority - Application to amalgamate two or more environmental authorities (ESR/2015/1735)	\$358.70
Amalgamated corporate authority - Application to amalgamate two or more environmental authorities (ESR/2015/1734)	\$358.70
<b>Transfer environmental authority holder (prescribed ERA only)</b>	
Request for transfer environmental authority holder (ESR/2015/1718)	\$143.10
<b>Surrender or suspend an environmental authority</b>	
Rehabilitation report (ESR/2015/1616)	Nil

<sup>3</sup> The 'Fee calculator' (available on [www.qld.gov.au](http://www.qld.gov.au) using 'ESR/2015/1731' as a search term) can be used to calculate the supplementary annual fee payable.

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<b>Form</b>	<b>Fee</b>
Post-mining management report (ESR/2019/4961)	Nil
Suspension application (ESR/2015/1728)	Nil
Terminating suspension of an environmental authority (no form)	Pro-rata of annual fee <sup>2</sup>
<b>Estimated Rehabilitation Cost (Resource activities)</b>	
Application for a decision on the estimated rehabilitation cost (Apply through Online Services or use publication number ESR/2018/4426)	Nil
<b>Financial assurance</b>	
Application for decision on the amount and form of financial assurance (ESR/2015/1754)	Nil
Application to vary or discharge financial assurance for an environmental authority (ESR/2015/1752)	Nil
Proposal to change the amount of financial assurance	Nil
<b>Progressive rehabilitation and certification</b>	
Rehabilitation report (ESR/2015/1616)	Nil
Post-mining management report (ESR/2019/4961)	Nil
Application to request certification of progressive rehabilitation (ESR/2015/1563)	Nil
<b>Temporary emissions licence</b>	
Application for a temporary emissions licence (ESR/2015/1727)	\$2,763.00
<b>Keeping a work diary*</b>	
Approved work diary form (ESR/2015/1696)	Nil
* You must use this approved form to meet legal requirements to keep a work diary if operating a mobile and temporary ERA, other than regulated waste transport.	

### Fee reduction scheme

You may be eligible for a reduced annual fee for good environmental performance if your administering authority is DAF, DES or a local government that has adopted the scheme.

Read the paying a reduced annual fee guideline on the DES website for eligibility criteria and details of how to claim the reduced annual fee. This guideline is available on [www.qld.gov.au](http://www.qld.gov.au) using 'ESR/2015/1723' as a search term.

### Version history

Version	Date	Description of changes
12.00	01 July 2016	Updated for indexed fees.
13.00	05 December 2016	Included details of submitting an annual return to DES electronically through Connect. Added version history.
13.01	07 December 2016	Corrected phone number on page 1.
14.00	06 March 2017	Included details of submitting applications through Connect.
15.00	01 July 2017	Updated for indexed fees.
16.00	01 July 2018	Updated for indexed fees. Document rebranded.
17.00	01 April 2019	Updated to add reference to estimated rehabilitation cost applications.
17.01	01 July 2019	Updated for indexed fees.
18.00	01 November 2019	Updated to reflect the commencement of the PRCP framework.
19.00	22 May 2020	Removed reference to the user fee for Connect as this no longer applies.
20.00	01 July 2020	Updated for indexed fees.
20.01	15 February 2021	Changed department name from DNRME to the Department of Resources. Updated Connect references to Online Services.
21.00	27 May 2021	Included information about ERA 13A.
22.00	01 July 2021	Updated for indexed fees.
23.00	28 July 2021	Updates on where to obtain application forms and when an application to be a registered suitable operator can be made using Online Services.
24.00	16 August 2021	Removed option to apply to be a registered suitable operator using Online Services.